



## JOB OPENINGS AS OF July 28, 2017

### **School Based Mental Health Therapist – LISW – 12month position**

Concord Counseling Services is seeking a **fulltime School-Based Mental Health Therapist** to provide mental health counseling to children and adolescents (grades K-12) in the Groveport Madison School District. This is a year round position.

Candidates must be a Licensed Independent Social Worker (LISW) or Licensed Professional Clinical Counselor (LPCC). Must be a self-starter, be able to work independently and have excellent communication, interpersonal and clinical skills; Computer literacy is required to operate Electronic Health Records.

### **Older Adult Therapist- Fulltime**

Concord is seeking a full-time, experienced Licensed Independent Social Worker (LISW) to counsel Older Adults (60 and over) in their homes. Excellent communication (both verbal and written) and interpersonal skills; experience with Electronic Health Records and an interest in working with seniors to support their independence and good mental health are a must. Preferred Candidates will have good time management skills, be able to maintain productivity and documentation requirements and already be on Medicare panel.

Concord offers an excellent work environment, flexible work schedules, supportive supervision and full benefit package and salary based on experience and licensure.

### **Technical Billing Analyst- Full Time**

Concord Counseling Services is seeking a **Technical Billing Analyst** to analyze, detect, investigate and resolve issues that are prohibiting a successful revenue cycle. Duties include researching and determining cause for aged accounts, finding a solution, fixing the problem and following through to ensure the problem is resolved.

Candidates must be detail oriented with the ability to thoroughly investigate and resolve issues from start to finish. Prior health insurance claims experience is preferred! Bachelor level candidates are preferred or at minimum associate's degree. Must also have two years prior behavioral health / medical insurance business analyst experience. As well as an advanced working knowledge of Excel in order to create and maintain financial summary worksheets.

Interested candidates should apply by sending resume, cover letter with salary requirements to:  
[hr@concordcounseling.org](mailto:hr@concordcounseling.org) .  
Concord Counseling Services, 700 Brooksedge Blvd, Westerville, OH 43081

**Concord is an Equal Opportunity Employer. Concord is highly committed to promoting and maintaining an atmosphere that is culturally inclusive and that welcomes diversity.**

### **Integrated Care Navigator- Case Manager- Fulltime**

Concord Counseling Services is seeking a fulltime (40 hrs.) **Integrated Care Navigator- Case Manager** to provide case management/wellness services to individuals with Mental Health issues in an outreach Mt. Carmel Health Station. The job responsibilities include: Assisting clients to achieve an increased level of independence within the community by assisting in applying for federal and state benefits, and identifying other community resources. The role includes resource management, symptom monitoring, advocacy, and a wide range of supportive activities. Some client transportation will still be required.

Candidates with a bachelor's degree in a related field, LSW or LPC are strongly preferred. Excellent communication, interpersonal, and computer skills are essential. Must have the ability to provide safe transportation and maintain a good driving record. We offer a comparable salary, benefits, a flexible schedule and a great working environment. This position has an immediate start date.

### **AOD Therapist – LISW/LPCC – Full-time**

Concord is seeking a **fulltime AOD Therapist** to provide mental health and drug & alcohol counseling with adults and children. Therapists must have a passion for helping clients improve their lives, have the ability to establish therapeutic relationships with their clients while maintaining the appropriate professional boundaries, and have the ability to work with a multidisciplinary team. Candidates must be a Licensed Independent Social Workers (LISW) or Licensed Professional Clinical Counselors (LPCC).

AOD experience required for the fulltime position; previous group work a plus; Ability to work at least two evenings per week to accommodate client schedules. Excellent communication and interpersonal skills; Computer literacy required to operate Electronic Health Record.

### **Senior Transportation Associate – part-time 20 hours**

Concord Counseling Services, is seeking caring individuals to provide supportive services to seniors 60 and older who live in or near the Westerville and New Albany areas. *This is a senior-to-senior peer program.* The job responsibilities include: transportation to the doctor, grocery store, bank, etc. The overall goal of the Senior Consultant is to provide transportation to assist the older individuals in maintaining a safe level of independence.

Candidates must have a valid driver's license, a good driving record, and have a personal vehicle that is easily accessible to transport seniors. Candidates will need to track mileage and use a smart phone or a navigation system. Candidates must have the ability to physically support or assist clients who may use assistive devices such as walkers, canes, etc. The hourly wage for this position is \$10.00 and employees are reimbursed for mileage used while completing company business. Required education level is a minimum High school.

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## **School Based Prevention Clinician – LISW or LPCC – 10 month positions with summers off!**

Concord Counseling Services has full-time openings in our **school-based Mental Health Prevention Program**. These are 10 month positions and have a start date in August. Prevention Clinicians provide individual and group prevention services to students who have academic, discipline, attendance and/or social/emotional difficulties. Duties include, but are not limited to: identifying barriers to student's school success; skill building; de-escalation and crisis intervention; collaboration with school staff and administrators; linkage with community resources; professional development to school staff; and parent education.

A Master's Degree and independent licensure (LISW/PCC) is required; ODE Licensed School Social Workers are a plus. Proficient experience with Microsoft Office including Outlook, Word and Excel is required. Experience with Electronic Medical Records is a plus. Must be a self-starter, have excellent time-management, organization, communication, interpersonal, and clinical skills. Candidates must have experience working with challenging children and adolescents who have mental health and behavioral difficulties. We offer a competitive salary, flexible schedules and a great working environment.

## **Engagement Coordinator (2) - Fulltime**

Concord Counseling Services is seeking a full-time (40 hrs.) **Engagement Coordinator** who will assist individuals with mental health and/or drug/alcohol issues who have experienced homelessness and now live in supportive housing.

Job responsibilities include: Engaging tenants with activities and education both within the housing program and the outside community, supporting the recovery process for each assigned tenant, assisting tenants with identifying and addressing barriers to success and to develop coping skills to live independently and as part of a community, enabling tenants to achieve increased levels of independence in performing a wide range of daily living activities, being a collaborative member of the PSH team as well as the partnering housing agency, maintaining compliance with all applicable standards, and provide system intervention when obstacles impede service delivery. Licensed Social Worker (LSW) or Licensed Professional Counselor (LPC) preferred. Minimum Bachelor's Degree in Social Work or a related field is required. Excellent communication and interpersonal skills and computer literacy are essential.

## **Vocational Rehabilitation Specialist- Fulltime**

Concord Counseling Services is seeking a full time, **Vocational Rehabilitation Specialist**, to work with individuals to maximize the independence and employ-ability of persons coping with personal, social, and vocational difficulties. Duties include assessing client needs and designing and implementing vocational programs that may include assessment, vocational counseling, training, and job placement. It also includes participating in job development and placement programs, contacting prospective employers, placing clients in jobs, and evaluating the success of placements.

Candidates should have a bachelor's degree in a related field. Strong coaching, organizational, communication and interpersonal skills are required. The Vocational Rehabilitation Specialist will be expected to: Confer with physicians, psychologists, occupational therapists, and other professionals to develop and implement client rehabilitation programs, Maintain close contact with clients during job training and placements to resolve problems and evaluate placement adequacy, Arrange for physical, mental, academic, vocational, and other evaluations to obtain information for assessing clients' needs and developing rehabilitation plans.

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