



JOB OPENINGS AS OF October 29, 2018

*Concord Counseling Services is an Equal Opportunity Employer!
We offer comparable salary and benefits. We have high employee satisfaction rates!*

*If you are ready to serve with your **heart**, apply now!* 

Custodian / Maintenance Technician- Fulltime

Concord counseling Services is seeking a **Custodian/Building Maintenance Technician** on a full-time basis. Candidates for this position must be knowledgeable & experienced in janitorial services and general building maintenance.

The responsibilities for this position include:

- Cleaning/maintaining the lobby, hallways, offices, kitchen, all restrooms and other common areas.
- Vacuuming, dusting, mopping, detail cleaning, cleaning fixtures and cleaning/disinfecting all restrooms.
- Handling, usage and storage of cleaning chemicals in a safe and secure manner.
- Performing routine maintenance around the building, such as basic painting, plumbing and electrical work.
- Managing the relationship with various building vendors, such as HVAC, plumbing or electrical vendors.
- Maintaining proper maintenance and preventative maintenance records and documents.
- Must work well independently and as part of a team.
- Must be able to demonstrate initiative in completing responsibilities.
- Excellent communication skills are required.

Case Manager- 2 position - Fulltime

Case Managers provide case management services to individuals with severe mental illness. We are seeking people with 1 - 3 years' of experience, who are ready to serve with their heart! This is a full-time position and job requirements include, but are not limited to:

- Assisting clients to achieve an increased level of independence within the community.
- Resource management, symptom monitoring, advocacy with medical providers, and a wide range of supportive activities.
- Group work; planning and monitoring client outcome goals
- Minimum Bachelor's Degree in Social Work or a related field required.
- Must have a valid driver's license, a reliable vehicle, maintain a good driving record and have the ability to provide safe transportation.

Interested candidates should apply by sending resume, cover letter with salary requirements to:
hr1@concordcounseling.or

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Mental Health Therapist - Contingent/Part-time

Mental Health Therapists perform mental health counseling and groups with adults on a contingent/part-time basis. Job duties/requirements include, but are not limited to:

- Experience providing individual and group counseling.
- Ability to work at least one evening per week.
- Must be a Licensed Professional Clinical Counselors (LPCC), Licensed Independent Social Worker (LISW), a Masters level Licensed Social Work (LSW) or a Masters level Licensed Professional Counselor (LPC).
- Excellent communication, interpersonal skills and computer literacy are essential.

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Dual Diagnosis Therapist – LISW/LPCC –Fulltime & Contingent/Part-time

Dual Diagnosis Therapists perform mental health and/or drug & alcohol counseling with adults. This position includes operating an Intensive Outpatient Program (IOP) that meets three evenings per week. Job duties/requirements include, but are not limited to:

- Must be a Masters level Licensed Social Worker (LSW) or Licensed Professional Counselor (LPC) at minimum.
- Licensed Independent Social Workers (LISW) or Licensed Professional Clinical Counselor (LPCC) preferred.
- Chemical Dependency licensure a plus.
- Individual and group counseling experience preferred.
- Ability to work at least one evening per week.
- Excellent communication, interpersonal skills and computer literacy are essential.

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School Based Prevention Clinician – LISW or LPCC – 10 month positions with summers off!

Concord Counseling Services has a school-based mental health prevention position available for the 2018-2019 school year. This position is full-time for 10 months, with approximately 8 weeks off in the summer. Start date for the position is late July 2018.

Main Job Duties Include:

- Provide short-term individual and group prevention services as well as crisis intervention and de-escalation to middle school students including special education students with challenging behaviors
- Collaborate with school staff and administrators, attend school meetings and offer professional input, provide professional development opportunities to school staff
- Link families with community resources

Qualifications Include:

(Please do not apply if you do not meet these requirements)

- Required - Master's Degree
- Required - Independent licensure (LISW/LPCC); will consider Master's level LSW or LPC with clinical experience

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- ODE Licensed School Social Workers and candidates with school-based experience are a plus, but not required
- Required - Clinical experience working with challenging adolescents who have mental health and behavioral difficulties including autism, as well as experience with crisis intervention and de-escalation
- Required - Proficient experience with Microsoft Office including Outlook, Word and Excel. Experience with Electronic Medical Records is a plus
- Required - Self-starter, independent worker, have excellent time-management, organization, communication, interpersonal, and clinical skills

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School Based Substance Use Prevention Clinician/Program Coordinator – LISW/ LPCC or Masters LSW/LPC– 12 month position

Concord Counseling Services is seeking a **Substance Use Prevention Clinician/Program Coordinator**. This dual role will provide school-based substance use prevention services and coordinate and oversee the substance use prevention program.

Responsibilities include:

- Provide substance use prevention education to students, teachers and parents
- Referral/linkage to community resources
- Program development and monitoring to ensure the implementation and success of the program
- Give direction and supervision to prevention staff
- Attend and represent Concord in meetings with school district administrators and other stakeholders
- Compiling data into detailed reports for school districts and other stakeholders
- Assist program manager with other duties as assigned

This position requires the following:

- **Master’s Degree plus LISW-S or LPCC-S**
- **Chemical Dependent licensure: CDCA, LCDC, or LICDC**
- Candidates must have knowledge of and experience with:
 - Working with clients with substance use disorders as well as children, adolescents and their parents in a school-based environment
 - Prevention program development
 - Being a team player and demonstrating leadership skills
- Proficient experience with Microsoft Office including Outlook, Word and Excel
- Experience with Electronic Medical Records is a plus
- Must be a self-starter, have a high degree of flexibility, be able to work independently, have excellent time-management, organization, communication, and interpersonal skills as well as being detail-oriented.

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**School Based Substance Use Prevention Clinicians – three positions – LISW/ LPCC or Masters
LSW/LPC– 12 month positions**

Concord Counseling Services is seeking three **Substance Use Prevention Clinician** to provide school-based substance use prevention services which will include working with students individually, in groups, referring to community resources and parent education workshops. This position requires the following:

- **Master’s degree plus LSW/LISW or LPC/LPCC**
- **Chemical Dependent licensure: CDCA, LCDC, or LICDC**
- Candidates must have experience working with clients with substance use disorders as well as children, adolescents and their parents.
- School-based experience a plus
- Proficient experience with Microsoft Office including Outlook, Word and Excel.
- Experience with Electronic Medical Records is a plus.
- Must be a self-starter, be able to work independently, have excellent time-management, organization, communication, and interpersonal skills.

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