



## JOB OPENINGS AS OF JUNE 2019

**Concord Counseling Services is an Equal Opportunity Employer!**  
**We offer comparable salary and benefits. We have high employee satisfaction rates!**

**If you are ready to serve with your *heart*, apply now!** 

### **Case Manager (3) - Fulltime**

**Case Managers** provide case management services to individuals with severe mental illness. We are seeking people with 1 - 3 years' of experience, who are ready to serve with their heart! This is a full-time position and job requirements include, but are not limited to:

- Assisting clients to achieve an increased level of independence within the community.
- Resource management, symptom monitoring, advocacy with medical providers, and a wide range of supportive activities.
- Group work; planning and monitoring client outcome goals
- Minimum Bachelor's Degree in Social Work or a related field required.
- Must have a valid driver's license, a reliable vehicle, maintain a good driving record and have the ability to provide safe transportation.
- We offer an excellent work environment, flexible work schedules and comparable rates based on experience and licensure.

**Interested candidates should apply by sending resume, cover letter with salary requirements to:**

[hr1@concordcounseling.org](mailto:hr1@concordcounseling.org)

### **Clinical Director – Fulltime – Revised – Internal posting close date Friday, 6/7/19**

**Clinical Director** is a part of the Executive Management Team. This position will provide oversight for assigned clinical services; clinical supervision to staff; management of clinical flows using Credible schedule/database; participating in various Concord Counseling Services committees; evaluation and assessment of clinical services and programs; development and coordination of group programming; clinical policy and standards development according to best practices; and executive decision making as a member of the Concord leadership team.

Qualifications include:

- Master's degree required with independent licensure as an independent social worker, professional counselor or similar degree. Candidates with LSW or LPC, must have at least 20 years relevant administration/mental health experience. Independent license would be required within 2 years of employment.

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- Minimum 10 years relevant clinical experience and five years of health care management experience required. Training and experience in the types of services provided by community mental health.
- Demonstrated organization, leadership and management skills.
- Strong cultural competency skills with the ability to relate to clients, staff and others of diverse backgrounds, such as race, ethnicity, age, gender and socio-economic backgrounds.
- Excellent verbal, non-verbal and written communication and interpersonal skills
- Ability to sufficiently to evaluate data, make judgments and recommendations regarding operations and budgets, design protocols and generate well-developed reports.
- A valid Ohio driver's license and use of personal car to travel throughout the Columbus metro area.
- We offer an excellent work environment, flexible work schedules and comparable rates based on experience and licensure.

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### **Clubhouse Specialist - Fulltime**

**Clubhouse Specialist** rehabilitates adults with severe and persistent mental illness through the development and implementation of work units. Transitional Employment Placements (**TEP**), independent employment, supported employment and social activities. We are seeking people with 1 - 3 years' of experience, who are ready to serve with their heart! This is a full-time position and job requirements include, but are not limited to:

- Encourages positive, trusting relationships with members to facilitate rehabilitation
- Develops vocational goals and writes progress notes, with input from program members
- Assists in developing and maintaining TEP and SE sites in the community to include recruitment of new employers, organizing job, job coaching having regular contact with employers and actually modeling the job, if necessary.
- Maintaining positive relationships with club members, employers and Pathway team members
- Minimum Bachelor's Degree in Social Work or a related field required.
- We offer competitive pay, benefits and a great working environment.

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### **Crisis & Hospital Case Manager - Fulltime**

**Crisis & Hospital Case Managers** provide case management services to hospitalized, recently hospitalized or chronic crisis clients that will enable them to achieve increased levels of independence in performing a wide range of daily living activities. The job responsibilities include but are not limited to:

- Interfacing frequently with state and private hospitals;
- Collaborative agencies; Treatment and discharge planning for hospitalized clients;
- Completing diagnostic assessments;
- Assisting in enabling clients to achieve an increased level of independence in performing a wide range of daily living activities;
- Group work; Planning and monitoring client outcome goals;

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- Maintaining compliance with all applicable standards and provide system intervention when obstacles impede service delivery.
- Licensed Social Worker (LSW) or Licensed Professional Counselor (LPC) preferred not required. Excellent communication, interpersonal, and computer skills are essential.
- We offer competitive pay, benefits and a great working environment.

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### **Custodian / Maintenance Technician- Fulltime**

**Custodians/Building Maintenance Technician** must be knowledgeable & experienced in janitorial services and general building maintenance. The responsibilities for this position include, but are not limited to:

- Cleaning/maintaining the lobby, hallways, offices, kitchen, all restrooms and other common areas.
- Vacuuming, dusting, mopping, detail cleaning, cleaning fixtures and cleaning/disinfecting all restrooms.
- Handling, usage and storage of cleaning chemicals in a safe and secure manner.
- Performing routine maintenance around the building, such as basic painting, plumbing and electrical work.
- Managing the relationship with various building vendors, such as HVAC, plumbing or electrical vendors.
- Maintaining proper maintenance and preventative maintenance records and documents.
- Must work well independently and as part of a team.
- Must be able to demonstrate initiative in completing responsibilities.
- Excellent communication skills are required.
- We offer an excellent work environment, flexible work schedules and comparable rates based on experience.

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### **Renew Case Manager - Fulltime**

**Renew Case Managers** provide case management services to hospitalized, recently hospitalized or chronic crisis clients that will enable them to achieve increased levels of independence in performing a wide range of daily living activities. This program is focused on clients 18 – 25 year old. The job responsibilities include but are not limited to:

- Interfacing frequently with state and private hospitals;
- Collaborative agencies; Treatment and discharge planning for hospitalized clients;
- Completing diagnostic assessments;
- Assisting in enabling clients to achieve an increased level of independence in performing a wide range of daily living activities;
- Group work; Planning and monitoring client outcome goals;
- Maintaining compliance with all applicable standards and provide system intervention when obstacles impede service delivery.
- Licensed Social Worker (LSW) or Licensed Professional Counselor (LPC) preferred not required. Excellent communication, interpersonal, and computer skills are essential.

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### **Respite Companion – Fulltime**

**Respite Companions** provide respite for caregivers who have someone with a severe mental illness living with them. This will include in-home and community based engagement. We are seeking people with 1 - 3 years of experience who are ready to serve with their heart! This is a full-time position and job requirements include, but are not limited to:

- Assist clients to achieve an increased level of independence within the community.
- Resource management, symptom monitoring, advocacy with medical providers, and a wide range of supportive activities.
- Assist in stress reduction within the family and the client through a strength-based service plan
- Provide resources needed to enhance the well-being of the family and their loved one
- Increase the clients' interactions outside of his/her family unit and home
- An Associate degree in Social Work is preferred.
- We offer an excellent work environment, flexible work schedules and comparable rates based on experience and licensure.

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### **School Based Prevention Clinician – LISW/ LPCC or Masters LSW/LPC– fulltime 10 months**

**School-based Mental Health Prevention Clinicians** provide short-term individual and group prevention services as well as crisis intervention and de-escalation to middle school students including special education students with challenging behaviors. This position is full-time for 10 months, available for the 2019/2020 school year, with approximately 8 weeks off in the summer. Start date for the position is late July 2019. The job qualifications and responsibilities include but are not limited to:

- Clinical experience working with challenging adolescents who have mental health and behavioral difficulties including autism, as well as experience with crisis intervention, risk assessments and de-escalation is required.
- Conduct suicidal/homicidal risk assessments to determine if emergency psychiatric evaluation is needed
- Collaborate with school staff and administrators, attend school meetings and offer professional input, provide professional development opportunities to school staff
- Link families with community resources
- Master's Degree in social work or related major, and independent licensure (LISW/LPCC); will consider Master's level LSW/LPC with clinical experience is required.
- ODE Licensed School Social Workers and candidates with school-based experience are a plus
- Must have proficient experience with Microsoft Office including Outlook, Word and Excel. Experience with Electronic Medical Records is a plus
- Must be a self-starter, independent worker, flexible, have excellent time-management, organization, communication, interpersonal, and clinical skills

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**School Based Substance Use Prevention Program Coordinator/Clinician – LISW/ LPCC – fulltime 12 months**

**Substance Use Prevention Program Coordinator/Clinician** is a dual role will provide school-based substance use prevention services and coordinate and oversee the substance use prevention program. Job responsibilities/qualifications include, but are not limited to:

- Provide substance use prevention education to students, teachers and parents
- Referral/linkage to community resources
- Program development and monitoring to ensure the implementation and success of the program
- Give direction and supervision to prevention staff
- Attend and represent Concord in meetings with school district administrators and other stakeholders
- Compiling data into detailed reports for school districts and other stakeholders
- Assist program manager with other duties as assigned
- **Master's Degree plus LISW-S or LPCC-S**
- **Chemical Dependent licensure: CDCA, LCDC, or LICDC**
- Candidates must have knowledge of and experience with:
  - Working with clients with substance use disorders as well as children, adolescents and their parents in a school-based environment
  - Prevention program development
  - Being a team player and demonstrating leadership skills
- Proficient experience with Microsoft Office including Outlook, Word and Excel
- Experience with Electronic Medical Records is a plus
- Must be a self-starter, have a high degree of flexibility, be able to work independently, have excellent time-management, organization, communication, and interpersonal skills as well as being detail-oriented.
- We offer an excellent work environment, flexible work schedules and comparable rates based on experience and licensure.

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**School Based Therapist – LISW/ LPCC or Masters LSW/LPC – fulltime 12 months**

Concord Counseling Services is seeking a full-time **School-Based Mental Health Therapist** for the 2019-2020 school year. This is a 12 month position. School-Based Therapists provide mental health counseling to children and adolescents (grades K-12). Job qualifications include but are not limited to:

- Candidates must have a Master's degree with Licensed Independent Social Worker LISW or Licensed Professional Clinical Counselor LPCC (will consider Masters w / LSW/LPC with clinical experience).
- Must have clinical experience working with challenging children and adolescents who have mental health and behavioral difficulties.
- Must be able to work independently, be a self-starter, have strong organization and time management skills and have excellent communication and interpersonal skills.
- Must be proficient with Microsoft Office-Outlook, Word and Excel. Experience with Electronic Medical Records system a plus.

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## Senior Support Program Coordinator – Fulltime

**Senior Support Program Coordinator** provides leadership, supervision and support to Senior Support staff who provide transportation to seniors to foster independence. The Senior Support Program Coordinator schedules transportation for clients and provides guidance and problem-solving to program staff that promotes a strong philosophy of client service delivery. This position also transports clients as needed. The Coordinator assists clients referred by Franklin County Senior Options who live in Westerville and New Albany by facilitating linkage with area agencies for basic services. He or she provides quarterly and annual reports to program funders. Familiarity with Microsoft Excel is necessary.

Candidates should have a minimum Bachelor's degree in Social Work or a related field. Candidates must be highly organized and have effective interpersonal and communication skills. Must be able to travel around the Columbus metropolitan area for attending training, meetings and other events as designated. Must have a safe, reliable vehicle in order to transport clients effectively. This position has an August start date.

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## Special Programs Manager – Internal posting close date Monday, 6/10/19

**Special Programs Manager** reports to the Associate/Clinical Director and is responsible for managing the relationships between Concord and external entities in addition to managing the programs, developing the programs and supervising the staff members of these programs. This position has an August 1<sup>st</sup> start date.

Programs Include:

**Respite Program** serves families of SPMI individuals in Franklin County

**Crisis Hospital Program** serves as liaisons to area hospitals that are linking individuals to services at Concord.

**Renew Program** serves young adults 18 – 25, who were recently hospitalized and links them to services.

Job responsibilities/qualifications include, but are not limited to:

- Oversee programs listed above to insure quality services, program effectiveness and efficiency of resources.
- Supervise and provide direction to program staff to maintain and enhance treatment.
- Insure sound controls are established and monitor adherence to the policies and procedures of Concord, ADAMH, and other partnering agencies.
- Identify opportunities to enhance agency effectiveness, make recommendations to Associate Director and Leadership Team.
- Manage and evaluate levels of direction and support required for all involved parties in crisis response situations to include working through these issues with appropriate agencies.
- LISW-S or LPCC-S preferred. Minimum Masters LSW/LPC with relevant experience; prior experience supervising and program development experience preferred; must have prior case management experience. Concord offers a supportive work environment, has quality leadership and attains high employee satisfaction surveys!

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### **Therapist – Adult/ Adolescent - Fulltime**

**Therapists** provide mental health counseling to adults and adolescents, both individual and in groups. Previous experience working with adults and group work preferred; ability to work at least one evening per week.

Candidates must be a **Licensed Professional Clinical Counselors (LPCC), Licensed Independent Social Worker (LISW), a Masters level Licensed Social Work (LSW) or a Masters level Licensed Professional Counselor (LPC)**. Excellent communication, interpersonal skills and computer literacy are essential. We offer an excellent work environment, flexible work schedules and comparable rates based on experience and licensure.

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### **Therapist – Adolescent/Child - Contingent/Part-time**

**Therapists provide mental health** counseling to children and adolescents, both individually and in groups. Previous experience working with kids and families and group work preferred; ability to work at least one evening per week.

Candidates must be a **Licensed Professional Clinical Counselors (LPCC), Licensed Independent Social Worker (LISW), a Masters level Licensed Social Work (LSW) or a Masters level Licensed Professional Counselor (LPC)**. Excellent communication, interpersonal skills and computer literacy are essential. We offer an excellent work environment, flexible work schedules and comparable rates based on experience and licensure.

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### **Therapist – Outreach Dual Diagnosis - Fulltime**

**Dual Diagnosis Therapists** provide mental health and/or drug & alcohol counseling with adults and children. Part of this positions time will include service provision at Permanent Supportive Housing sites in Franklin County. Concord is seeking a fulltime, highly skilled, outreach therapist.

Experienced Licensed Professional Clinical Counselors (LPCC) or Licensed Independent Social Workers (LISW) or Masters level Licensed Social Worker (LSW) or Licensed Professional Counselor (LPC) is required. Seeking candidates with previous group work and the ability to work at least one evening per week. Prior counseling experience a must. Excellent communication, interpersonal skills and computer literacy are essential.

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### **Wellness Advocate - Fulltime**

**Wellness Advocates** Provide case management services to adults, 60 and over, to promote and support increased levels of independence and enhance their well-being. Assist seniors in linking to and utilizing community resources, maintaining

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medical appointments and medication compliance, completing paperwork as needed to maintain benefits, and encourage social and physical engagement. **Must have a Bachelor's Degree in Social work or related field, LSW preferred.**

This is a full-time position and requires the following skills:

- Assist client in developing a treatment plan and assess progress until completion of service
- Knowledge of community resources for seniors or willingness to learn
- Knowledge of mental health disorders and ability to monitor behavioral health symptoms
- Good communication; able to advocate with medical providers, other professionals and family members
- Awareness of own behavior in relation to impact on client's behavior.
- Good time management; ability to prioritize while responding to both client and agency expectations
- Comfort with electronic records system and able to complete required documentation within expected time frame

Must have a valid driver's license, reliable vehicle and safe driving record.

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