



JOB OPENINGS

***Concord Counseling Services is an Equal Opportunity Employer!
We offer comparable salary and benefits. We have high employee satisfaction!***

If you are ready to serve with your **heart**, apply now! 

Case Manager – Full-time

Concord Counseling Services is seeking; awesome people who love helping others, become their best selves!

Case Managers provide services to individuals with severe mental illnesses, all while getting to know your community, being a key player in the lives of others, being a part of a team that takes care of each other, helping individuals with mental health issues increase their independence, and collaborating with providers. We are seeking people with 1 - 3 years of experience, who are ready to serve with their heart!

This is a full-time position and job requirements include, but are not limited to:

- Assisting clients to achieve an increased level of independence within the community
- Resource management, symptom monitoring, advocacy with medical providers, and a wide range of supportive activities
- Planning and monitoring client outcome goals
- Minimum Associates Degree in Social Work or a related field required
- Must have a valid driver's license, a reliable vehicle, maintain a good driving record and can provide safe transportation
- Concord offers an excellent work environment, flexible work schedules and comparable pay based on experience and licensure

Benefit Highlights:

- Increased Pay Ranges
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan
- Student Loan Repayment Program
- Free supervision toward independent license
- Free CEU's

Interested candidates should click here to: [APPLY NOW!](#)

Concord is an Equal Opportunity Employer. Concord is highly committed to promoting and maintaining an atmosphere that is culturally Inclusive and that welcomes diversity.

Independently Licensed Mental Health Therapist/Counselor – Full-time

Are you looking to make a difference in the lives of others?

Concord Counseling Services is seeking a Mental Health Therapist on a full-time and/or contingent basis to perform mental health counseling with children and adults. Prior counseling experience and previous group work preferred; ability to work at least one evening per week.

- Master's Degree with independent license – either LISW or LPCC.
- Excellent communication, interpersonal skills and computer literacy are essential.
- We offer an excellent work environment, flexible work schedules and comparable rates based on experience and licensure.

Benefit Highlights:

- Competitive pay
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan
- Student Loan Repayment Program
- Free supervision toward independent license
- Free CEU's

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Service Coordinator – Full-time

Concord Counseling Services is seeking a Service Coordinator to assist individuals with mental health and/or drug/alcohol issues who have experienced homelessness and now live in supportive housing. As a Service Coordinator, you will have the opportunity to build a community of neighbors and introduce folks to fun/sober activities around the city.

Job duties/requirements include, but are not limited to:

- Engaging tenants with activities and education both within the housing program and the outside community.
- Supporting the recovery process for each assigned tenant
- Assisting tenants with identifying and addressing barriers to success and to develop coping skills to live independently and as part of a community
- Providing limited case management services
- Minimum Associates Degree in Social Work or a related field is required
- Licensed Social Worker (LSW) or Licensed Professional Counselor (LPC) preferred
- Excellent communication and interpersonal skills and computer literacy are essential

Benefit Highlights:

- Increased Pay Ranges
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan
- Student Loan Repayment Program
- Free supervision toward independent license
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School-Based Prevention Clinician 12 or 10-month positions

Concord Counseling Services is seeking candidates for the following **School-Based Positions**:

Therapists (12 months) to provide diagnostic evaluations and mental health therapy to students in the Groveport Madison school district. Our school-based therapists work collaboratively with students, families, teachers, school staff, and other Concord district service providers. Services are provided primarily in the school buildings during the school day, but may also be provided at a Concord office, virtually, or in the home/community as needed.

Prevention Clinician (10 months) to provide mental health prevention services to students, including but not limited to: individual and group prevention, crisis intervention/risk assessments, de-escalation, classroom lessons, linking families with community resources, and collaborating with school staff and administrators.

Perks for All School-Based Positions Include -

- Increased Salary Ranges
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan
- Student Loan Repayment Program
- Free supervision toward independent license
- Free CEU's

Requirements for All School-Based Positions:

- Must have a Master's Degree and Ohio Social Work or Professional Counselor License (LISW or LPCC preferred, LSW or LPC with experience)
- Must have clinical mental health experience working with children and adolescents. Experience working in schools is preferred, but not required
- Experience with Microsoft Office including Outlook, Word and Excel, Google Suites and working with Electronic Medical Records is preferred
- Must be a self-starter, be able to exhibit flexibility, work independently as well as part of a team, have excellent time-management, organization, communication, and interpersonal skills, and be able to work in a fast-paced environment

If you are looking for a rewarding job and an opportunity to truly make a difference, **APPLY NOW!** We have a caring and compassionate team of school-based staff who are passionate about helping students and families, as well as educating schools on the importance of mental health awareness.

Interested candidates should click to : [APPLY NOW!](#)

Vocational Employment Specialist - Vocational Rehab Services- FT

Concord Counseling Services is seeking a full-time, Employment Specialist, to work with individuals to maximize the independence and employability of persons coping with personal, social, and vocational difficulties. Duties include assessing client needs and designing and implementing vocational programs that may include assessment, vocational counseling, training, and job placement. It also includes participating in job development and placement programs, contacting prospective employers, placing clients in jobs, and evaluating the success of placements. Strong coaching, organizational, communication and interpersonal skills required.

The Employment Specialist will be expected to:

- Confer with physicians, psychologists, occupational therapists, and other professionals to develop and implement client rehabilitation programs.
- Maintain close contact with clients during job training and placements to resolve problems and evaluate placement adequacy.
- Arrange for physical, mental, academic, vocational, and other evaluations to obtain information for assessing clients' needs and developing rehabilitation plans.
- Arrange for on-site job coaching or assistive devices, such as specially equipped wheelchairs, to help clients adapt to work or school environments.
- Locate barriers to client employment, such as inaccessible work sites, inflexible schedules, and transportation problems, and work with clients to develop strategies for overcoming barriers.
- Must have a valid driver's license, a reliable vehicle, maintain a good driving record and can provide safe transportation.
- Minimum Bachelor's Degree in a related field is required; Licensed Social Worker (LSW) or Licensed Professional Counselor (LPC) preferred.

Interested candidates should click to : [APPLY NOW!](#)

HR Generalist – Full-time

Concord Counseling Services is seeking an experienced HR Generalist who understands general HR principles, to work with the HR team on various day to day human resources activities. This is a fulltime, 40 hours per week position that reports to the HR Director and partners with the HR Recruiter. The HR Generalist will be responsible for managing the Onboarding process, Benefit Open Enrollments, the Performance Management system, and Employment Law Compliance, in addition to other general HR tasks. The HR Generalist will manage the operational and administrative functions associated with this HR functions. The HR Generalist will be responsible for effectively administering Concord policies and procedures.

The HR Generalist must display a positive, approachable, professional demeanor with management, staff, and external parties. The Generalist needs to be a team player that shows cultural humility with everyone they encounter. The HR Generalist must have the ability to handle sensitive matters and information with tact, diplomacy, and confidentiality. The HR Generalist must be able to maintain confidentiality and ensure compliance with all employment laws and regulations. This position has an anticipated start date in July 2024.

HR Generalist qualifications include the following:

- A minimum Bachelor's degree in Human Resources or a related field and 3 – 5 years direct HR experience.
- Must have experience with employee relations, strong problem-solving skills, and experience coaching/consulting management on various HR topics.
- Must demonstrate the ability to multitask, remain organized, and prioritize tasks with strict deadlines
- Must be self-motivated and can work independently with minimal supervision.
- Must have excellent verbal and written communication skills and strong presentation and customer service skills.
- Must be efficient in Microsoft Office Excel, Word, and PowerPoint programs, must have the ability to learn electronic payroll systems, and the ability to operate other basic computer systems.
- Available to work Monday – Friday and can travel around the Columbus metropolitan area.

Interested candidates should click to : [APPLY NOW!](#)

Front Desk Receptionist – (32 hours per week)

Enjoy working with the community, changing lives, and Instilling hope?

Concord Counseling Services, a behavioral health organization in Westerville Ohio, is looking for someone with strong receptionist and data entry skills to work 32 hours per week.

The schedule for this position is Monday, Wednesday 11:30 am to 8:00 pm, Tuesday, Thursday 10:30 am – 7:00pm (off on Friday). This position serves as “the face of Concord” because it is the first contact new and existing clients have with the agency. This person provides mid-morning thru evening coverage of the front desk and involves contact with clients, co-workers and other stakeholders, in-person and over the phone. Other duties involve various administrative and data entry supports.

Job duties/requirements include, but are not limited to:

- Candidates must be able to work independently as well as with others, have a pleasant personality, have the ability to operate multiple phone lines and be efficient at data entry. Regular attendance is essential to this position.
- Strong interpersonal, communication, teamwork, organizational and computer skills are essential.

Interested candidates should click to : [APPLY NOW!](#)