



JOB OPENINGS

***Concord Counseling Services is an Equal Opportunity Employer!
We offer comparable salary and benefits. We have high employee satisfaction!***

If you are ready to serve with your **heart**, apply now! 

Case Manager – Full-time

Concord Counseling Services is seeking; awesome people who love helping others, become their best selves!

Case Managers provide services to individuals with severe mental illnesses, all while getting to know your community, being a key player in the lives of others, being a part of a team that takes care of each other, helping individuals with mental health issues increase their independence, and collaborating with providers. We are seeking people with 1 - 3 years of experience, who are ready to serve with their heart!

This is a full-time position and job requirements include, but are not limited to:

- Assisting clients to achieve an increased level of independence within the community
- Resource management, symptom monitoring, advocacy with medical providers, and a wide range of supportive activities
- Planning and monitoring client outcome goals
- Minimum Associates Degree in Social Work or a related field required
- Must have a valid driver's license, a reliable vehicle, maintain a good driving record and can provide safe transportation
- Concord offers an excellent work environment, flexible work schedules and comparable pay based on experience and licensure

Benefit Highlights:

- Increased Pay Ranges
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan
- Student Loan Repayment Program
- Free supervision toward independent license
- Free CEU's

Interested candidates should click here to: [APPLY NOW!](#)

Concord is an Equal Opportunity Employer. Concord is highly committed to promoting and maintaining an atmosphere that is culturally Inclusive and that welcomes diversity.

Independently Licensed Mental Health Therapist/Counselor – Full-time

Are you looking to make a difference in the lives of others?

Concord Counseling Services is seeking a Mental Health Therapist on a full-time and/or contingent basis to perform mental health counseling with children and adults. Prior counseling experience and previous group work preferred; ability to work at least one evening per week.

- Master's Degree with independent license – either LISW or LPCC.
- Excellent communication, interpersonal skills and computer literacy are essential.
- We offer an excellent work environment, flexible work schedules and comparable rates based on experience and licensure.

Benefit Highlights:

- Competitive pay
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan
- Student Loan Repayment Program
- Free supervision toward independent license
- Free CEU's

Interested candidates should click to : [APPLY NOW!](#)

Service Coordinator – Full-time

Concord Counseling Services is seeking a Service Coordinator to assist individuals with mental health and/or drug/alcohol issues who have experienced homelessness and now live in supportive housing. As a Service Coordinator, you will have the opportunity to build a community of neighbors and introduce folks to fun/sober activities around the city.

Job duties/requirements include, but are not limited to:

- Engaging tenants with activities and education both within the housing program and the outside community.
- Supporting the recovery process for each assigned tenant
- Assisting tenants with identifying and addressing barriers to success and to develop coping skills to live independently and as part of a community
- Providing limited case management services
- Minimum Associates Degree in Social Work or a related field is required
- Licensed Social Worker (LSW) or Licensed Professional Counselor (LPC) preferred
- Excellent communication and interpersonal skills and computer literacy are essential

Benefit Highlights:

- Increased Pay Ranges
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan
- Student Loan Repayment Program
- Free supervision toward independent license
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School-Based Prevention Clinician 12 or 10-month positions

Concord Counseling Services is seeking candidates for the following **School-Based Positions**:

Therapists (12 months) to provide diagnostic evaluations and mental health therapy to students in the Groveport Madison school district. Our school-based therapists work collaboratively with students, families, teachers, school staff, and other Concord district service providers. Services are provided primarily in the school buildings during the school day, but may also be provided at a Concord office, virtually, or in the home/community as needed.

Prevention Clinicians (10 months) to provide mental health prevention services to elementary school and middle school students, including but not limited to: individual and group prevention, crisis intervention/risk assessments, de-escalation, classroom lessons, linking families with community resources, and collaborating with school staff and administrators.

Perks for All School-Based Positions Include -

- Increased Salary Ranges
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan
- Student Loan Repayment Program
- Free supervision toward independent license
- Free CEU's

Requirements for All School-Based Positions:

- Must have a Master's Degree and Ohio Social Work or Professional Counselor License (LISW or LPCC preferred, LSW or LPC with experience)
- Must have clinical mental health experience working with elementary-aged children. Experience working in schools is preferred, but not required.
- Experience with Microsoft Office including Outlook, Word and Excel, Google Suites and working with Electronic Medical Records is preferred
- Must be a self-starter, be able to exhibit flexibility, work independently as well as part of a team, have excellent time-management, organization, communication, and interpersonal skills, and be able to work in a fast-paced environment

If you are looking for a rewarding job and an opportunity to truly make a difference, **APPLY NOW!** We have a caring and compassionate team of school-based staff who are passionate about helping students and families, as well as educating schools on the importance of mental health awareness.

Interested candidates should click to : [APPLY NOW!](#)

Senior Support Transportation Assistant – part-time 20 hours

Concord Counseling Services, is seeking a caring individual to provide supportive services to seniors 60 and older who live in or near the Westerville and New Albany areas. ***This is a senior-to-senior peer program.*** The job responsibilities include: transportation to the doctor, grocery store, bank, etc. The overall goal of the Senior Support Transportation Assistant is to provide transportation to assist the older individuals in maintaining a safe level of independence.

Candidates must have a valid driver's license, a good driving record, and have a personal vehicle that is easily accessible to transport seniors. Candidates will need to track mileage and use a smart phone or a navigation system. Candidates must have the ability to physically support or assist clients who may use assistive devices such as walkers, canes, etc. High school education or higher is required.

Interested candidates should click to : [APPLY NOW!](#)

Medical Records Specialist – 32-40 hours

Flexible 9:00 am – 5:00 pm schedule Monday-Friday

We are seeking a highly organized and detail-oriented Medical Records Clerk to join our team. The Medical Records Specialist will be responsible for maintaining and organizing patient medical records in accordance with established procedures and regulations. The ideal candidate will have excellent communication skills, be able to work independently, and have a strong attention to detail.

Responsibilities:

- Organize and maintain patient medical records in accordance with established procedures and regulations
- Ensure accuracy and completeness of patient medical records
- Scan and upload all documents into the electronic health record
- Respond to requests for medical records in a timely and efficient manner
- Maintain confidentiality of patient medical records
- Assist with other administrative tasks as needed

Requirements:

- High school diploma or equivalent
- Previous experience in medical records management preferred
- Knowledge of medical terminology and HIPAA regulations
- Excellent organizational and time management skills
- Strong attention to detail
- Ability to work independently and as part of a team
- Excellent communication and interpersonal skills

If you are a highly organized and detail-oriented individual with a passion for healthcare, we encourage you to apply for this exciting opportunity as a Medical Records Specialist.

Interested candidates should click to : [APPLY NOW!](#)

Respite Companion – Part-time, flexible hours, 30 hours per week

Concord Counseling Services is seeking a Respite Companion to provide respite for caregivers who have someone with a severe mental illness living with them. This will include in-home and community-based engagement. We are seeking people with 1 - 3 years of experience who are ready to serve with their heart! This is a part-time, flexible hours, 30 hours per week position and job requirements include, but are not limited to:

- Assist clients to achieve an increased level of independence within the community.
- Resource management, symptom monitoring, advocacy with medical providers, and a wide range of supportive activities.
- Assist clients in reaching their identified personal goals.
- Assist in stress reduction within the family and the client through a strength-based service plan
- Provide resources needed to enhance the well-being of the family and their loved one
- Increase the clients' interactions outside of his/her family unit and home

Excellent communication, interpersonal, and computer skills are essential.

An Associate degree in Social Work is preferred.

Must have a valid driver's license, a reliable vehicle, maintain a good driving record and have the ability to provide safe transportation.

Interested candidates should click to : [APPLY NOW!](#)