




## **JOB OPENINGS**

***Concord Counseling Services welcomes all to apply!***  
***We offer comparable salary and benefits. We have high employee satisfaction!***  
***If you are ready to serve with your **heart**, apply now!*** 

### **Case Manager – Full-time**

**Concord Counseling Services is seeking; awesome people who love helping others, become their best selves!**

Case Managers provide services to individuals with severe mental illnesses, all while getting to know your community, being a key player in the lives of others, being a part of a team that takes care of each other, helping individuals with mental health issues increase their independence, and collaborating with providers. We are seeking people with 1 - 3 years of experience, who are ready to serve with their heart!

This is a full-time position and job requirements include, but are not limited to:

- Assisting clients to achieve an increased level of independence within the community
- Resource management, symptom monitoring, advocacy with medical providers, and a wide range of supportive activities
- Planning and monitoring client outcome goals
- Minimum Associates Degree in Social Work or a related field required
- Must have a valid driver's license, a reliable vehicle, maintain a good driving record and can provide safe transportation
- Concord offers an excellent work environment, flexible work schedules and comparable pay based on experience and licensure

#### **Benefit Highlights:**

- Increased Pay Ranges
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan
- Student Loan Repayment Program
- Free supervision toward independent license
- Free CEU's

**Interested candidates should click here to: [APPLY NOW!](#)**

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## **Social Worker, Housing Specialist – Full-time**

**Concord Counseling Services** is seeking a Housing Specialist (Service Coordinator) to assist individuals with mental health and/or drug/alcohol issues who have experienced homelessness and now live in supportive housing. As a Service Coordinator, you will have the opportunity to build a community of neighbors and introduce folks to fun/sober activities around the city.

Job duties/requirements include, but are not limited to:

- Engaging tenants with activities and education both within the housing program and the outside community.
- Supporting the recovery process for each assigned tenant
- Assisting tenants with identifying and addressing barriers to success and to develop coping skills to live independently and as part of a community
- Providing limited case management services
- Minimum Associates Degree in Social Work or a related field is required
- Licensed Social Worker (LSW) or Licensed Professional Counselor (LPC) preferred
- Excellent communication and interpersonal skills and computer literacy are essential

### **Benefit Highlights:**

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## **Respite Companion – up to 10 hours per week**

**Concord Counseling Services** is seeking a Respite Companion to provide respite for caregivers who have someone with a severe mental illness living with them. This will include in-home and community-based engagement. We are seeking people with 1 - 3 years of experience who are ready to serve with their heart! This is a part-time, flexible hours, 10 hours per week position and job requirements include, but are not limited to:

- Assist clients to achieve an increased level of independence within the community.
  - Resource management, symptom monitoring, advocacy with medical providers, and a wide range of supportive activities.
  - Assist clients in reaching their identified personal goals.
  - Assist in stress reduction within the family and the client through a strength-based service plan
  - Provide resources needed to enhance the well-being of the family and their loved one
  - Increase the clients' interactions outside of his/her family unit and home
- Excellent communication, interpersonal, and computer skills are essential.  
An Associate's degree in Social Work is preferred.

Must have a valid driver's license, a reliable vehicle, maintain a good driving record and have the ability to provide safe transportation.

**Interested candidates should click to : [APPLY NOW!](#)**

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## School Prevention Clinician 10-month positions

**Concord Counseling Services** is seeking candidates for **School-Based Prevention Clinician** positions to provide mental health and/or substance use prevention services to **elementary, middle, and/or high school students**. Duties include, but are not limited to: individual and group skill-building, crisis intervention/risk assessments, de-escalation, classroom lessons, linking families with community resources, and collaborating with school staff and administrators. These are **10-month** positions that align with the school year.

### Requirements:

- Must have a Bachelor's in Social Work (BSW) OR a Master's Degree in Social Work, Counseling, or Marriage and Family Therapy (Master's preferred)
- Must hold an active Ohio Social Work, Professional Counselor, or Marriage and Family Therapist License (LISW, LPCC, IMFT preferred; LSW, LPC, or MFT with experience).
- Must have clinical mental health experience working with school-aged children/teens. Experience working in schools is preferred, but not required. Experience working as a school social worker or school counselor a plus.
- Experience with Microsoft Office including Outlook, Word and Excel, Google Suites and working with Electronic Medical Records is preferred.
- Must be a self-starter, be able to exhibit flexibility, work independently as well as part of a team, have excellent time-management, organization, communication, and interpersonal skills, and be able to work in a fast-paced environment.

### Perks:

- Free supervision toward independent license for LSW and LPC staff
- Free CEUs
- Work during school hours
- You may qualify for tuition assistance and/or scholarships toward MSW degree
- You may be eligible for a Welcome Back to the Behavioral Health Workforce bonus
- Student loan repayment & reimbursement program
- Supportive/flexible and inclusive work environment with high employee satisfaction rates
- Generous paid time-off & holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan

If you are looking for a rewarding job and an opportunity to truly make a difference, APPLY NOW! **Concord values commitment, inclusivity, integrity, and teamwork.** We have a caring and compassionate team of school-based staff who are passionate about helping students and families as well as educating schools on the importance of mental health and substance use awareness.

Interested candidates should click to : [\*\*APPLY NOW!\*\*](#)

**Concord welcomes all to apply!**

## School-Based Therapist 12-month position

**Concord Counseling Services** is seeking candidates for a **School-Based Therapist** position to provide diagnostic evaluations and mental health therapy to students in the **Gahanna-Jefferson school district**. Our school-based therapists work collaboratively with students, families, teachers, school staff, and other Concord district service providers. Services are provided primarily in the school buildings during the school day, but may also be provided at a Concord office, virtually, or in the home/community as needed. This is a **12-month** position.

### Requirements:

- Must have a Master's Degree in Social Work, Counseling, or Marriage and Family Therapy
- Must hold an active Ohio Social Work, Professional Counselor, or Marriage and Family Therapist License (LISW, LPCC, IMFT preferred, LSW, LPC, or MFT with experience).
- Must have experience with diagnostic assessments and therapy with school-aged children/teens. Experience working in schools is preferred, but not required.
- Experience with Microsoft Office including Outlook, Word and Excel, Google Suites and working with Electronic Medical Records is preferred.
- Must be a self-starter, be able to exhibit flexibility, work independently as well as part of a team, have excellent time-management, organization, communication, and interpersonal skills, and be able to work in a fast-paced environment.

### Perks:

- Free supervision toward independent license for LSW and LPC staff
- Free CEUs
- You may be eligible for a Welcome Back to the Behavioral Health Workforce bonus
- Student loan repayment & reimbursement program
- Supportive/flexible and inclusive work environment with high employee satisfaction rates
- Generous paid time-off & holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan

If you are looking for a rewarding job and an opportunity to truly make a difference, APPLY NOW! **Concord values commitment, inclusivity, integrity, and teamwork.** We have a caring and compassionate team of school-based staff who are passionate about helping students and families as well as educating schools on the importance of mental health and substance use awareness.

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## **Independently Licensed Mental Health Therapist/Counselor – Full-time**

Are you looking to make a difference in the lives of others?

**Concord Counseling Services** is seeking a Mental Health Therapist on a full-time and/or contingent basis to perform mental health counseling with **child and family experience**; ability to work at least one evening per week.

- Master's Degree with independent license – either LISW or LPCC.
- Excellent communication, interpersonal skills and computer literacy are essential.
- We offer an excellent work environment, flexible work schedules and comparable rates based on experience and licensure.

### **Benefit Highlights:**

- Competitive pay
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan
- Student Loan Repayment Program
- Free supervision toward independent license
- Free CEU's

**Interested candidates should click to : [APPLY NOW!](#)**

## **Licensed Mental Health Therapist/Counselor – Full-time**

Are you looking to make a difference in the lives of others?

**Concord Counseling Services** is seeking a Mental Health Therapist on a full-time and/or contingent basis to perform mental health counseling with **child and family experience**; ability to work at least one evening per week.

- Master's Degree with license – either LSW or LPC, plus 5 years of experience.
- Excellent communication, interpersonal skills and computer literacy are essential.
- We offer an excellent work environment, flexible work schedules and comparable rates based on experience and licensure.

### **Benefit Highlights:**

- Competitive pay
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
- Medical, Dental and Vision, Group Life, FSA, HSA, and 401K plan
- Student Loan Repayment Program
- Free supervision toward independent license
- Free CEU's

**Interested candidates should click to : [APPLY NOW!](#)**

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### Therapist for Older Adults - Full-Time

Concord is seeking a dedicated and experienced social worker with independent license LISW or LISW-S to provide outpatient counseling services to Older Adults (60 and over). The position requires the Therapist to meet with clients in both their homes and in-office setting, focusing on supporting their independence and promoting good mental health.

- Provide individual counseling to older adults, addressing their mental health needs.
- Conduct assessments and develop treatment plans tailored to each client's needs.
- Maintain accurate and timely documentation in compliance with Electronic Health Records.
- Collaborate with other healthcare professionals to ensure comprehensive care for clients.
- Manage time effectively to meet productivity and documentation requirements.
- Be available to work at least one evening per week.

#### Qualifications:

- Current/valid Ohio license – LISW or LISW-S
- Proven experience working with older adults and understanding their unique challenges.
- Excellent communication skills, both verbal and written.
- Strong interpersonal skills to build rapport with clients and their families.
- Familiarity with Electronic Health Records systems.
- Preferred: Enrolled on Medicare, Medicare Advantage, and/or private insurance panels.

#### Benefit Highlights:

- Competitive pay
- Supportive/Flexible work environment with high employee satisfaction rates
- Generous Paid Time off & Holidays
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### Senior Support Transportation Assistant – part-time 12 hours per week

Concord Counseling Services, is seeking a caring individual to provide supportive services to seniors 60 and older who live in or near the Westerville and New Albany areas. ***This is a senior-to-senior peer program.*** The job responsibilities include: transportation to the doctor, grocery store, bank, etc. The overall goal of the Senior Support Transportation Assistant is to provide transportation to assist the older individuals in maintaining a safe level of independence.

Candidates must have a valid driver's license, a good driving record, and have a personal vehicle that is easily accessible to transport seniors. Candidates will need to track mileage and use a smart phone or a navigation system. Candidates must have the ability to physically support or assist clients who may use assistive devices such as walkers, canes, etc. High school education or higher is required.

Interested candidates should click to : [APPLY NOW!](#)

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## **Insurance and Billing Specialist – Full-time**

The Insurance & Billing Specialist position serves as a key role in improving the overall effectiveness of revenue cycle collections. The applicant will preferably have a background in the submission of claims to third party payers & an understanding of making corrections to maximize cash flow in a healthcare environment, preferably within community mental health. The applicant should also have a background working with electronic medical records (EMR) system software that is utilized to maximize correct third-party claim submission. Applicant will also be an important resource for troubleshooting issues that clients may have.

### **The job responsibilities include but are not limited to:**

- Determination of client eligibility, including any need for prior authorizations
- Proper setup of client insurance within EMR upon client intake and insurance updates
- Review, process, and correction of claims in various stages of revenue cycle in a timely manner.
- Act as a liaison for clients with questions or issues
- Produce itemized patient statements
- Monitor work flow and recommend process/procedural improvements as needed.
- Maintain compliance with federal, state and local regulations, HIPAA and the Corporate Responsibility Program
- Contribute ideas for proper and efficient setup of payer definitions within the EMR

### **Qualifications:**

- Experience working with third party payers preferably in a community mental health environment
- Experience in claim follow-up in a healthcare practice environment preferred.
- Experience working with an EMR system and knowledge of payer definition and setup
- Knowledge of Medicare and Medicaid regulations and other insurance guidelines
- A basic understanding of direct service staff credentialing with third party payers as it relates to billing
- An understanding of healthcare billing to minimize the error rate in claim submission
- An ability to work both individually and as part of a team
- Experience with Excel preferable

### **Benefit Highlights:**

- Competitive Pay
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